



# CHARLES P. ALLEN HIGH SCHOOL

200 Innovation Dr, Bedford, NS B4B 0G4

Phone: 902-832-8964 / cpah@hrce.ca

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## COMMUNICATION #2

September 7, 2025

Good evening C.P. Allen Students and Families:

Our 2025/2026 school year is off to a great start. We thank students and families for helping us make a smooth transition into the start of our year together.

### Curriculum Night

- Our curriculum night will take place on September 10 at 6:00pm. This gives parents/guardians an opportunity to meet their child's first semester teachers and learn about course outcomes and expectations as well as assessment and evaluation practices. Curriculum night is not intended for individual conversations about a student's progress, but rather to lay the foundation for your understanding and partnership in assisting your son/daughter to be successful in their studies. You will follow your child's Day Monday schedule (ABCD). Each session will be 12 minutes with five minutes to move between classes. Please log into PowerSchool to access your child's schedule.

### School Picture Day

- Monday is picture day for all students who did not have their pictures taken this week. You will be called to the gym to have your school picture taken. This is mandatory for all students.

### School Fees

A reminder that school fees are \$25 and can be paid by cash or cheque. Please see the office to pay fees.

### Course Change Requests

- The last day for students to request a course change is Monday, September 8 at 3:30pm.
- Requests must be made by students going to their graduating year Google Classroom and submitting the course change form.
- Note that it may take three business days. Students should frequently check their PowerSchool to see if the change was able to be made. If the change cannot be made, one of our guidance counsellors will email the student to advise. **Teacher changes for the same course will not be accepted.**

### Demographic Form Updates

- On September 9, the Demographic Updates Form will be available to families in the PowerSchool Parent Portal. This form should be updated by every family to ensure all information about your child is current, including contacts, medical information, consents and demographics. Even if there are no anticipated changes, please still review this information and submit the form. This information will then be reviewed by the school before updates are finalized. This deadline to submit the form is October 6, 2025.

## **Student Bus Dismissal at CPA**

- School busses will board students eight busses at a time in the bus loop.
- Students should add the Bus Dismissal Google Classroom code: **ur2clie**. This is where bus numbers will be posted when they are ready to board students.
- Students should board their bus as soon as they see their bus number posted.

## **Reporting Absences**

- Student absences must be reported by a parent or guardian via the school absence line at (902) 832-8964 ext. 1
- We do not accept emails to correct attendance.

## **Stand Up Against Bullying Day**

- On the second Thursday of September, we recognize Stand Up Against Bullying Day.

On Thursday, September 11, we will celebrate inclusivity, kindness and friendship. All HRCE school teams are focused on ensuring all students have a safe and welcoming environment in which to learn and thrive.

Please join us and wear pink if you're able on September 11 to take a stand against bullying.

## **Using BusPlanner**

- Everything you need to know about student transportation including eligibility, stop times and stop locations can be found on BusPlanner. Once you register and subscribe, you can choose to receive email and/or text message notifications on changes to routes, bus delays or cancellations.

To sign up, go to BusPlanner at [hrce.mybusplanner.ca](http://hrce.mybusplanner.ca) and click on Parent Portal. Follow the instructions to create an account.

Don't have a BusPlanner Parent Portal account? Need help logging in? Please contact the HRCE Student Transportation Team at [transportation@hrce.ca](mailto:transportation@hrce.ca) or call 902-431-4723.

## **Ways We Communicate**

- Communication from the school to students and families is very important. Here are the various ways we communicate important news and events:
  1. Communication home via email from the principal.
  2. Our CPA School Website: [www.cpa.hrce.ca](http://www.cpa.hrce.ca)
  3. Our CPA App. Download our app for free on your phone by searching **CPA High School Nova Scotia** in your App Store.
  4. Instagram: **@CPAHIGHSCHOOL**
  5. Google Classrooms for students.

We look forward to settling into our first full week of school with our students.

Andrea Doucette, (Acting) Principal